

# FINANCIAL OBLIGATIONS

By joining the club, you as a member, commit to a healthy financial relationship with the East Coast Aquatic Club. The team relies on your financial diligence, responsibility, and generosity to make us a success. Our model to provide a professionally led, high quality experience for ECAC swimmers is sustainable based on our membership commitment. We appreciate your time, talent, and treasure when it comes to supporting our club. Below are the financial requirements of our members.

## ECAC REGISTRATION FEE

The ECAC Registration Fee is an annual one-time fee of \$100. Registration must be completed in order to join the team. Each member (ECAC Swimmer) will be registered with the East Coast Aquatic Club via a registration process on the team website. New and returning members each year will update contact information, billing information, and athlete information through this process. The family member executing the registration process will be asked to agree with the listed team policies and waivers. This electronic agreement is recorded by date, name, and IP address as an electronic signature. Members should review the policies and waivers with athletes and any family members to be sure policies and procedures are understood. To complete registration, a credit card payment for the registration fee must be completed and the credit card will remain on file for future payments. A staff member will approve your registration and you will be sent team information via the email account you used for registration.

The agreements presented in registration are listed at the end of this document for review.

Your Registration Fee Pays For:

- A silicone ECAC team cap.
- Support for administrative costs to manage the program (supplies, services, fees, and insurances).
- Support for the registration and certification of the East Coast Aquatic Club and staff members.

## USA SWIMMING REGISTRATION FEE

All members of the East Coast Aquatic Club must be registered members of USA Swimming. This requirement allows ECAC to offer its members participation in USA Swimming meets, USA Swimming insurance coverage, certified USA Swimming coaches, and more. All new members to USA Swimming will be billed for this registration when they join the club. Returning members to the club will be billed for this amount in December of each calendar year. This amount is paid directly by the club to USA Swimming through our Local Swimming Committee (LSC) which is “The Florida Gold Coast.” This fee is used solely for the member’s USA Swimming Registration and all monies go directly to USA Swimming Inc.

**2020-2021 USA Registration Fee:** \$80 per swimmer (no discounts for siblings).

## PRACTICE GROUP FEES

Monthly fees to pay for coaching and related expenses of operating the program are presented as the monthly amounts below. We know swimming is a longer commitment than many sports, as demanded by the nature of the sport itself. We work hard as a coaching staff to be sure our athletes are well rounded, developed on land, in the water, in competition, and in character. Our fees reflect our commitment to annual growth and commitment to a consistent staff of professionals.

GROUP	COACHING FEE	ADMINISTRATIVE FEE
DOLPHINS	\$85.00	\$10.00
BRONZE	\$90.00	\$15.00
SILVER	\$100.00	\$30.00
WHITE	\$95.00	\$15.00
GOLD	\$100.00	\$35.00
SENIOR	\$100.00	\$35.00
NATIONAL	\$125.00	\$50.00

## COACHING FEE POLICY

The Coaching Fee is a once a month fee that is paid directly to Palm Beach County. Coaching fees pay for the use of the Aqua Crest facility and to pay the coaching staff for their time, support and expertise.

The monthly Coaching Fee is due before the 5th of each month.

If Coaching Fees are not paid by the 5th of each month, a late fee charge will be added to the account on the 6th. If remittance is not yet received by the 15th of the month an additional late fee of \$20.00 will be charged and the swimmer will not be allowed to participate in their group's practice until the dues and late fees are paid. Late Fees are non-refundable.

New swimmers who register after the 15th of the month will have their Coaching Fees prorated at \$55.00 for the first month only.

If a swimmer is transferred to a different group by the coaching staff, the Aqua Crest Pool office will be notified and the fees for the new group will be due the following month.

If a member fails to pay the assigned Coaching Fee amount, their account will be charged the residual amount to their Team Unify account and the member will be notified to remit payment to the County immediately. Once ECAC receives documentation that the correct amount has been paid, the member's Team Unify account will be reimbursed. The Aqua Crest Pool office will be notified of the difference and the new coaching fee amount will apply the following month.

In the event a member chooses to withdraw from the club, the member is responsible for contacting the Aquacrest Pool office to cancel their auto-bill subscription. The pool office number is : (561) 278-7104.

## **PROCEDURE FOR COACHING FEE PAYMENT**

Coaching Fees may ONLY be paid by setting up an auto-billing account with Palm Beach County Parks and Recreation. There are two ways to achieve this :

1. Call the Aquacrest pool at: (561) 278-7104.
2. Visit the cashier at the Aqua Crest Pool office.

After completing one of the two steps above, you will be charged for the month and set up for auto-billing to begin the 1st of the following month.

Auto-bill with the County must be set up before the first of the month to ensure payment.

## **ADMINISTRATIVE FEE POLICY**

The Administrative Fee is separate from the monthly Coaching Fee and can only be paid through the ECAC website. This fee will be charged monthly to your Team Unify account on the 1st.

The monthly Administrative Fee is due before the 5th of each month.

If Administrative Fees are not paid by the 5th of each month, a late fee of \$5.00 will be added to the account on the 6th. If remittance is not yet received, by the 15th of the month an additional late fee of \$20.00 will be charged and the swimmer will not be allowed to participate in their group's practice until the dues and late fees are paid. Late Fees are non-refundable.

Administrative Fees are not prorated during months of scheduled ECAC breaks.

If a swimmer is transferred to a different group by the coaching staff, the Administrative Fee for the new group will be due the following month.

## **PROCEDURE FOR ADMINISTRATIVE FEE PAYMENT**

The Administrative fee will be included each month on your Team Unify invoice. Payment will be automatically charged on the first of the month. Please make sure that your credit card or bank account information is up-to-date to ensure payment.

## **DISCOUNT POLICY**

For those families with multiple swimmers the following discounts apply :

### **REGISTRATION FEE DISCOUNT**

- First Child : Full Fee
- Second Child : Discount of \$20.00
- Third Child : Discount of \$20.00
- Fourth Child : Discount of \$20.00

### **COACHING FEE DISCOUNT**

- First Child : Full Fee
- Second Child : Discount of \$10.00
- Third Child : Discount of \$10.00
- Fourth Child : Discount of \$10.00

### **ADMINISTRATIVE FEE DISCOUNT**

- First Child : Full Fee
- Second Child : Discount of \$5.00
- Third Child : Discount of \$5.00
- Fourth Child : Discount of \$5.00

## LATE PICK-UP POLICY

Please pick up your child promptly after their designated practice as we do not have anyone monitoring your child after their practice is complete for the day. In the event a swimmer is picked up late after the end of their scheduled practice, the following fees will be charged to your account :

- 15 Minutes Late - \$10.00
- 30 Minutes Late - \$15.00
- 1 Hour or More Late - \$75.00

Additionally, please do not bring your swimmer to practice more than 15 minutes early. There are many activities going on at the Aqua Crest Pool facility and we do not have the staff to monitor or the space to enable unaccompanied swimmers.

Please notify your child's coach if you are going to be delayed so that your child can be assured you will pick them up shortly.

## LATE FEE POLICY

If any dues are not paid by the 5th of each month, a late fee charge will be added to the account on the 6th.

- **COACHING FEE LATE FEE** : \$10.00
- **ADMINISTRATIVE FEE LATE FEE** : \$5.00
- **SWIM MEET LATE FEE** : If swim meet fees are not paid 10 days after invoiced a late fee of \$20.00 will apply.

If any dues are not paid by the 15th of the month, an additional late fee of \$20.00 will be billed and the swimmer will not be allowed to participate in their group's practice until the dues and late fees are paid. Late fees are non-refundable.

## **CANCELATION POLICY**

In the event a swimmer or family chooses to deactivate their account they must accomplish two things:

1. They must fill out and complete the “Notice of Intent to Withdraw” form and submit the form via email to: [swimecac@gmail.com](mailto:swimecac@gmail.com).
2. They must notify the Aqua Crest Pool office by phone call [ (561) 278-7104 ] before the last day of the month to avoid being billed for the next installment.

All outstanding fees and service hours must be paid, or Florida Gold Coast Inc. will be notified of the swimmer’s delinquency and a team transfer will not be granted until all financial obligations are met. Swimmers who participate in a practice or meet within a given month are considered active for that month. There will be no pro-ration for cancelled accounts mid-month.

## **EXTENDED ABSENCE POLICY**

In the event a swimmer or family chooses to take a break from the team for an extended period of time (one month or longer), they must accomplish two things:

1. The member must fill out and complete the “Notice of Extended Absence” form and submit the form via email to: [swimecac@gmail.com](mailto:swimecac@gmail.com).
2. They must notify the Aqua Crest Pool office by phone call [ (561) 278-7104 ] before the last day of the month to avoid being billed for the next installment.

Swimmers who participate in a practice or meet within a given month are considered active for that month. There will be no pro-ration for suspended accounts mid-month.

## **REINSTATEMENT FEE POLICY**

In the event a swimmer does not participate in practice for one month or longer due to other activities, holidays, vacations, or for any other reason, a Reinstatement Fee of \$35.00 must be paid in addition to the total of the Coaching and Administrative Fee for

the month in which the swimmer returns to the program. This policy does not apply to scheduled ECAC practice breaks. Please note that athletes who obtained injury or illness must provide documentation to be waived of the reinstatement fee.

## **REFUND POLICY**

Coaching Fee payments are nonrefundable for any reason. Once a member completes the two steps stated in the “Cancellation Policy” OR the “Extended Absence Policy” the payments will be stopped. There is no pro-ration of fees for participating only a portion of the season. We will strive to hold a position for all members who deactivate during the season, however there is no guarantee the swimmer will be able to re-activate without paying the registration fees. Please communicate any plans to swim or compete at the time of deactivation.

There is no pro-rating of the monthly fees for months that we take breaks. These breaks have been factored in when calculating the monthly membership fees.

## **SWIM MEET FEE POLICY**

Swim meets require specific fees to be entered and to participate in. For the host team this provides a source of revenue to cover the costs of the event and support the team. These fees are NOT included in the coaching, administrative or registration fees. These fees are incurred prior to every swim meet and our team website calculates and applies the amounts for each swimmer to the member’s account.

Swimmers (or their families) will be asked via email to commit to an event by using our team website. Each meet will have a commitment deadline and we ask that you consistently read emails to be aware of the deadline. We will only enter swimmers who have successfully committed to an event. This commitment constitutes an agreement that you will be billed for the costs of the meet.

Accounts will be billed for your swimmer's committed entries and not from the results of the meet. If a swimmer does not swim an event that he/she was entered in, the host team does not reimburse ECAC for that change. Swimmers who commit to participate in a swim meet but fail to attend will still be billed. When applicable, (some championship meets) swimmers who fail to “scratch” their event and do not attend Finals will be fined the amount stated in the Host’s meet information plus an additional \$20.00.



Swimmers can expect to participate in anywhere from 5 to 15 swim meets in a given year. Please see below for the list of applicable charges.

- **FACILITY CHARGE** - This fee ranges in price depending on the meet, and the meet host. It is generally \$5.00 - \$25.00 per swimmer. This fee is stated in the meet information.
- **EVENT FEE** - \$3.00 - \$15.00 per event. This fee ranges in price depending on the meet. This fee is stated in the meet information.
- **RELAY FEE** - This fee is split among the four relay members. This fee ranges in price depending on the meet. This fee is stated in the meet information.
- **TEAM SURCHARGE** - This fee ranges in price depending on the meet. As a rule of thumb, ECAC charges (per swimmer) equal to the amount of the Facility Charge for local meets and 2-4x the Facility Charge for championship meets or away meets.
- **LATE FEE** - If swim meet fees are not paid 10 days after being charged and invoiced a late fee of \$20.00 will apply. Late fees are non-refundable.

## **OTHER EXPENSES**

Swimming includes more expenses than those listed above. Here are other expenses you can expect to incur not included in the above fees :

### **EQUIPMENT**

Each practice group has a list of required equipment used to help develop the swimmer (fins, paddles, etc). ECAC works closely with SwimOutlet to recommend equipment suitable for each swimmer at their respective age. Please see the "Training Group" section to see the required and suggested items for your swimmer's group. Swimmers who are not prepared with proper equipment will not fully benefit from the practices prepared.

To purchase your swimmer's recommended equipment please go to:  
[www.swimoutlet.com/ecac](http://www.swimoutlet.com/ecac)

## APPAREL

Registration fees for new swimmers include an ECAC silicon cap. Being a member of the East Coast Aquatic Club requires that team members wear apparel to promote the unity of teamwork in competition. Here are required items for all swimmers that are not included in the above fees:

- **TEAM T-SHIRTS (BLUE, WHITE, GRAY & BLACK)** - These shirts must be worn at swim meets and are available to purchase for \$20 (for a pk of 4 shirts) via email at: [swimecac@gmail.com](mailto:swimecac@gmail.com)
- **TEAM CAPS (REPLACEMENTS)** - New ECAC swimmers receive a silicone team cap upon registration. Additional silicone caps are available to purchase for \$12 via email at: [swimecac@gmail.com](mailto:swimecac@gmail.com)
- **OPTIONAL BUT SUGGESTED** - Team Sweats, Bags, and Sweat Shirts: Available on the Team Webstore - [www.swimoutlet.com/ecac](http://www.swimoutlet.com/ecac)

## SUITS

To participate in swim meets, swimmers must be prepared with a competition suit.

- **RACING SUITS** : For majority of meets during the year the team suit must be used for warm up and racing. ECAC provides a few price-points for team suits. The ECAC team suit is available for purchase at : [www.swimoutlet.com/ecac](http://www.swimoutlet.com/ecac)
- **TECHNICAL RACING SUITS** : Athletes should wear the tech suit models best suited for their development. 12 & Under Athletes are not allowed to wear technical suits in competitions other than Junior Nationals and higher per USA Swimming rules as of September 1st 2020.
- **TECHNICAL RACING SUIT RULE** : Coaches will notify swimmers prior to the meet if technical suits will be allowed for ECAC swimmers. As coaches we work to balance the long term path of the athlete and the cost of the suits to better promote the core values of our sport. Swimmers wearing technical suits at a meet not designated for them will be asked to change or leave, regardless of what competitors may be doing.

## **FINANCIAL RESPONSIBILITIES**

### **MAINTAINING FINANCIAL INFORMATION**

It is the parent/guardian's sole responsibility to maintain and update any billing information, credit/debit card information and bank account information. Failure to maintain this information may result in a late fee (as stated above) if not corrected before the 5th of the month.

### **INSUFFICIENT PAYMENT AMOUNT POLICY**

If a member fails to pay the assigned Coaching Fee amount, their account will be charged the residual amount to their Team Unify account and the member will be notified to remit payment to the County immediately. Once ECAC receives documentation that the correct amount has been paid, the member's Team Unify account will be reimbursed.

In the event any account becomes delinquent for more than 60 days, the member's privileged to participate in practice will be suspended until such time that the account is brought current, including all applicable late fees.